



STEPNEY PARK PRIMARY SCHOOL

Job Specification:

Class Teacher

Stepney Park Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Responsible to:

Headteacher

Purpose of the job:

- To carry out, as directed by the Headteacher, the professional responsibilities of a main scale or UPS teacher as set out in the latest School Teachers' Pay and Conditions Document. A copy of the latest version may be found online at:
<https://www.gov.uk/government/publications/school-teachers-pay-and-conditions>
- To meet the expectations set out in the Teachers' Standards.
- To support the school in meeting its aims and objectives, as set out in the School Development Plan.

Major Duties and Responsibilities:

- To demonstrate good teaching practice, expecting and maintaining high standards.
- To contribute to long and medium term planning, as part of a wider team.
- To plan, prepare and teach good quality lessons to assigned classes, following the school's plans, curriculum and schemes of work.
- To adapt teaching to respond to the strengths and needs of pupils.
- To organise and maintain an orderly, stimulating and creative learning environment
- To mark and assess pupils' work in accordance with school policies and record assessments as required.
- To contribute to the setting of appropriate pupil and class targets and to monitor progression and achievement.
- To liaise with parents to involve and inform them on the progress and achievement of their children.
- To liaise with key staff (e.g. SENCO, Subject TLR leads) to ensure that targeted pupils benefit from a co-ordinated programme of support.
- To contribute to the preparation, implementation, monitoring and review of Individual Education Plans, in collaboration with the SENCO.
- To manage and supervise the work of support staff.
- To engage in continued professional development, including whole school programmes of INSET and individual training which regularly updates relevant personal skills and knowledge.
- To promote and safeguard the welfare of children for who you are responsible and with whom you come into contact with.
- To maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.
- To collaborate and work with colleagues and other relevant professionals within and beyond the school
- To share responsibility for the development of the school's ethos and norms of behaviour for pupils, staff and parents by:
 - being aware of and implementing school policies and standard procedures, including those on safeguarding and child protection
 - contributing to whole school displays as required.
 - contributing to and participating in extracurricular whole school events (e.g. sharing or celebration assemblies and special days)

Personal and professional conduct:

- To uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- To have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- To understand and act within the statutory frameworks setting out teachers' professional duties and responsibilities.

PERSON SPECIFICATION

	Selection Criteria	Essential (E) / Desirable (D)
Qualifications	Hold Qualified Teacher Status	E
Experience	Has experience as an excellent classroom practitioner (either as a paid teacher or while in training)	E
	Has experience of inner-city teaching or a desire to do so	D
	Has experience of meeting the needs of all children, including those with learning, behavioural and emotional needs (either as a paid teacher or while in training)	E
Knowledge & Skills	Knowledge and understanding of the requirements of the National Curriculum or the Early Years Foundation Stage Curriculum	E
	Ability to motivate children and set high standards	E
	Ability to secure a good standard of pupil behaviour by establishing and communicating appropriate rules, in accordance with school policies	E
	Ability to assess pupils' learning needs and set appropriate targets for improvement	E
	Knowledge of up-to-date relevant legislation and guidance in relation to working with, and the protection of, children.	E
	Knowledge of how children learn.	E
Personal qualities	Ability to work collaboratively and supportively with colleagues within the school and with colleagues in other organisations	E
	Ability to communicate effectively with parents, both formally and informally, and keeping them informed about their child's progress and well-being	E
	Resilience and an ability to work well under pressure, managing time effectively.	E
	Commitment to equal opportunities and the protection and safeguarding of children	E
	Commitment to continual personal and professional development, including reflectiveness and a commitment to learn from past experiences.	E

Signature:		Date:	
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